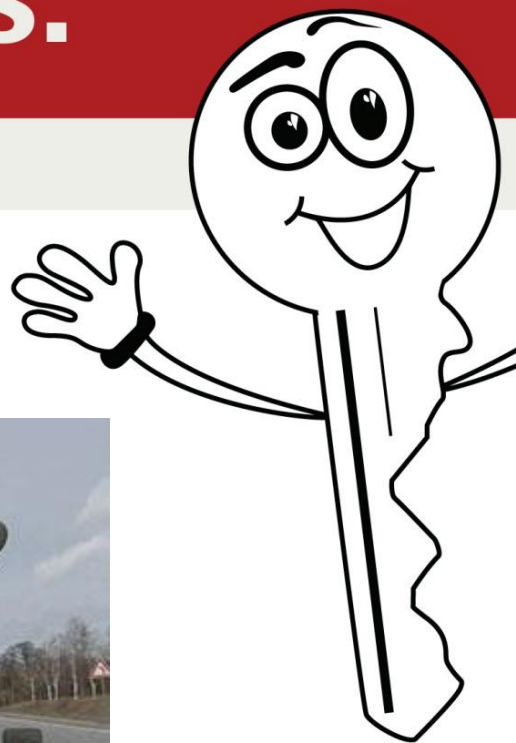




Student Lettings Agency Updates:

Date: 26th May 2010

Moving Out:



Contents:

Firstly, please drop us a quick email to confirm the date you are moving out, we need to know this so we can do any repairs/refurbishment & clean before the new tenants arrive.

Dates: Your tenancy ends Monday 28th June I am sure most of you will move at the weekend, however if not we do expect you to be packed and gone by noon on that day. Have a safe trip – Sorry to see you go ☹

What you need to do: At the end of your tenancy we will do a condition report on the property, you don't have to be there, we will compare it to the one we did when you moved in, if we find anything damaged that is not down to general wear and tear we will write to you, otherwise we wish you well ☺

Keys: Replacements are £40 each! So please leave your keys in a named envelope on the lounge table.



Cleaning: The good news is that you don't have to do a full scale clean of your house. 😊 **However please note**, you must dispose of all of your rubbish, do not leave any bags boxes or unwanted items laying around, unless you plan on leaving any crockery, kettles, toaster etc, for the next tenants, but if you are doing so please put in a separate box away from the kitchen and make sure the items are clean otherwise we will have to pay for its removal which means that we will pass the costs onto you! Whilst talking about the kitchen, don't forget your cooker may also need some attention, food and grease incrustated ovens may incur extra charges?

Bring your toilet pan back to their original colour; invest in some heavy duty products, as this is not the responsibility of the cleaners.

Just 6 questions – Will you tell us how we did? There is a document attached, where you can give us your feedback and helps us look after you better.

Good luck with exams, for those of you leaving us, we are sorry to see you go, but for those of you staying with us, check out the moving in letter for more information and we look forward to seeing you soon.

Earn some extra cash for the summer!

Know anyone still stuck for accommodation???? We still have a few rooms left, so remember refer a friend and you get £25 per person who signs up.



Staying with us?

Confused about moving out and moving in dates, just give us a call and we will help organise something for you.

Many thanks and all the best, The Student Lettings team 😊